

## Minutes

### **Civic Quarter Liaison Group Meeting 02**

**Time:** Wednesday 15 May, 16:30 – 17:30

**Chair:** Councillor Rosy Moore (RM), Executive Councillor for Climate Action and Environment

#### **Attendees:**

- A list of attendees who provided their name and organisation is included as an Appendix.

#### **Elected Members:**

- Cllr Rosy Moore (Chair)
- Cllr Tim Bick
- Cllr Dinah Pounds
- Cllr Tim Griffin
- Cllr Richard Swift
- Cllr Dave Baigent
- Cllr Simon Smith

#### **Cambridge City Council:**

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|----------------|--|
| - Ben Binns    | Assistant Director, Development            |
| - Tom Conlon   | Senior Development Manager – Civic Quarter |
| - Paul Boucher | Capital Project Manager                    |

#### **Design Team:**

- |                      |                    |
|----------------------|--------------------|
| - James Pickard      | Cartwright Pickard |
| - David Roberts      | Cartwright Pickard |
| - Elizabeth Crawford | Cartwright Pickard |
| - Dan Wiltshire      | Marick Real Estate |
| - Tom Perry          | LDA Design         |
| - Kirsty McMullen    | KMC Transport      |
| - Oliver Deed        | ECF                |

## **Welcome and introductions:**

- Rosy Moore (RM) introduced the agenda and provided an overview of the session.

## **Summary of the procurement process**

- RM handed over to Tom Conlon (TC) who provided an update on the procurement process and the appointment of the Cartwright Pickard consortium.
- TC confirmed the council had received 15 bids during the tender process, and the bids had been assessed based on 60% quality, 30% price, and 10% on interview.
- TC confirmed that following the assessment process, the Cartwright Pickard team were selected as the successful consortium and had started work on the process. The commission will take the project up to RIBA Stage 2 (Concept Design).

## **Introduction to the successful Design Consortium:**

- David Roberts (DR), a Director at Cartwright Pickard, introduced the consortium and the various members of the design including James Pickard (Cartwright Pickard), Tom Perry (LDA Design), Kirsty McMullen (KMC Transport), Oliver Deed (ECF).
- DR outlined Cartwright Pickard's experience of working on heritage and civic buildings, including recent work on Lambeth Town Hall, and Bromley Town Hall. He also outlined the consortium's work in Cambridge and invited Tom Perry (TP) to outline LDA Design's local experience.
- DR stated he looked forward to working with the community on the project.

## **Engagement Programme:**

- Oliver Deed from ECF (OD) presented the proposed engagement programme for roll-out ahead of the summer holidays.
- OD outlined the engagement programme was due to launch in mid-June, and would consist of workshop sessions, a roadshow, a CitizensLab website, and a series of stakeholder meetings with local organisations and interested parties.
- OD confirmed the feedback would be shared with the project team throughout the process to inform the design.

## **Question and Answer:**

- At this stage, RM invited questions from the audience.
- Linda Jones (LM) from Cambridge Living Streets asked what measures would be undertaken to engage visitors to Cambridge in the process. OD confirmed the roadshow would include pop-ups in Cambridge city centre. LM also inquired whether a cycle parking strategy would be considered as part of the project, and Kirsty McMullen (KM) confirmed that it would.

- Roger Tilley (RT), a trustee of the Cambridge Museum, asked whether the project team would visit the museum and whether the history of the market could be recognised within the space itself. DR and BB confirmed that this would happen.
- Anthony Carpen (AC) from [lostcambridge.com](http://lostcambridge.com), asked what steps would be taken to avoid a similar backlash to plans brought forward in 1930 which received over 2,000 objections. He also expressed that he hoped the design team would pursue a design that was magnificent, and asked whether the Cartwright Pickard had received his submission on the market. OD stated the engagement process was designed to take people on the journey and James Pickard (JP) added he agreed with the need to deliver something magnificent, and looked forward to receiving the submission.
- Patrick Osborne (PO) from the Cambridge Association of Architects, congratulated the team on being selected and asked whether they would consider working with local architects, perhaps through a steering group, during the process. DR confirmed the team would be happy to meet with the association as part of the engagement process.
- Cllr Dinah Pounds, asked whether the design team had considered the phasing of the project, and whether providing space for musicians and community art were being considered for the Guildhall. DR confirmed both were part of the conversation, as the design was being taken up to RIBA Stage 2.
- Glenys Self (GS), Friends of Cambridge Market, asked how the feedback would be analysed, and by who, and whether a filter would be applied to the findings. OD confirmed the ECF team would be doing this, and would also provide the design team and the city council with the raw data to analyse. He also confirmed the report would be published.
- Cllr Dave Baigent congratulated the design team on their appointment, and mentioned the history and statues, already on site, and asked if the project team would make use of this. DR confirmed they would.
- Becky Berrell (BB), from Cambridge BID, stated the project was extremely important for the city centre, and asked what account would be taken of the previous work done on the Market Square. It was confirmed that the previous work had been provided to the design team, who would build on it as the designs were developed.
- Sarah Hughes (SH), from Cambridge Sustainable Travel Alliance, asked whether the streets around the Market Square, Guildhall and Corn Exchange were being considered as part of the project. It was confirmed several streets were in scope.
- Thomas Wilkinson (TW), from the University of Cambridge, asked what the project team would consider to be success. JP said success would be achieved if the brief had been answered and the community had been engaged in the design process. TC also referred to the three core objectives that had been previously set out and how they would be used to test project success. The objectives included creating a more attractive central Cambridge destination, supporting delivery of core Council services through savings and enhanced revenue, and helping the Council to meet its Net Zero by 2030 target.
- Cllr Richard Swift argued a process of renewal was required on the Civic Quarter, and that included making the Guildhall more welcoming and making it a genuine open space. He also said the Market Square needed renovation, but it should

remain as a provincial market square, rather than a European style market. This was noted by the project team.

- Peter Landshoff (PL), from Cambridge Past Present and Future, asked about bike parking and whether the team would be working with the police to address antisocial behaviour issues at the market. It was confirmed that both concerns were under consideration.
- GS asked whether the team would be considering lighting and safety on the square as part of the brief, and it was confirmed both aspects would be considered in the process.
- David Stoughton (DS) from Cambridge Living Streets asked whether metrics were available or could be established to help assess proposals for their safety and accessibility impact. KM confirmed the team would look into this.
- Luis Navarro (LN), LLC Navarro emphasised the necessity for compromise in the process and stressed the importance of open-mindedness as the team embarked on the consultation process. This sentiment was duly noted.
- AC read out a question from former councillor for Queen Edith's asking what the council assessed the carrying capacity of the city centre to be. Ben Binns (BNB) stated he would follow up in writing.
- BNB, from Cambridge City Council, stated there were contributions emailed in on topics including terms of reference, whether the Civic Quarter be presented at UKREiiF and whether Cambridge College had been engaged with. He said these would be responded to in writing due to the limited time available to thoroughly discuss each point. The responses covered:
  - o Terms of reference were shared at the initial meeting and are on the website.
  - o Cambridge Civic Quarter was not presented at the UKREiiF.
  - o There has been no exchange of letters with the college. As a significant stakeholder, they will be engaged with as a part of the process.

## Appendix:

### Attendees

Name	Organisation
Dan Wiltshire	Marick
Sarah Hughes	Cambridgeshire Sustainable Travel Alliance
Linda Jones	Cambridge Living Streets
David Stoughton	Cambridge Living Streets
Martin Macwhinnie	Grand Arcade
Ben Furr	Calfordseaden
Luis Navarro	LLC Navarro Ltd
William Bannell	Cambridge T.I.C.
A. Davis	Museum of Cambridge
Elisa Tates	Cambridge University
Nadina Soloujova	Cambridge University
Nyahazo Tucker	Cambridge University
Reuben Tomlin	Cambridge University

Seb Noble	BBC Cambridgeshire
Hannah Brown	Cambridge News
Frawck Courbon	Ethicronics
Josh Grantham	Camcycle
Franci Tafildo	Cambridge University
Antony Carpen	LostCambridge.com
Thomas Wilkinson	Cambridge University
Ellen Chelberg	Cambridge University
Isobel Marton	Cambridge University
Adam Pounds	AGSM
Dinah Pounds	City Councillor/Romsey
Tim Griffin	City Councillor/Coleridge
Richard Swift	Cambridge City Councillor
David Richards	Great St. Mary's
Becky Burrell	Cambridge BID
Katie Porrer	Cambridge City Councillor
Karen Ball	Gonville & Caius College
Alison Stanley	Gonville & Caius College
Simon Smith	Cambridge City Councillor
Dave Baigent	Cambridge City Councillor
Katie Hawks	
Roger Lilly (chair)	Museum of Cambridge
Glenys Self	Friends of Cambridge Market
Linda Jones	Living Streets Cambridge
	Representative, Street St. Clay's Church